



MEETING MINUTES

Project: Tarrant County College District Master Plan **No. of Attendees:** 18

Subject: Northeast - President's Council

Recorded By: Wendy Shabay and Bill Cotten

Date: July 27, 2004 10:00 a.m.- 11:30 a.m.

Location: Northeast Campus

Attendees: Samantha Stalhaker, Pat Webb, Victor Garcia, Terry Moak, Steven Hagstrom, Jane Harper, Kirby Cox, Jeannie Russell, Tim Gilbert, Eddie Sandoval, Van Parker, Larry Darlage, Yvonne Crocker, Jerry Zumwalt, Paula Vastine, Troy Vaughn, Bill Cotten, Wendy Shabay

Comments:

- Wayfinding is a big problem
- No interaction within campus – no program for exposing all users to the whole campus
- Haphazard growth of campus has created many functional problems
- Poor location for Student Center – should be the central focal point of campus
- Administration/Bursar/Registrar are separated from Student Center – ideally, should be located together
- Student Center does not serve current student needs, too old and outdated
 - Designed for different activities than current uses
 - Fast food businesses off-campus are major competition
 - Average class load is 8 semester hours – a lot of come-and-go activity on campus
 - Activities that require quiet should have relief (separation) from noisy areas
 - Testing Center next to game room – incompatible
 - Need more meeting space for community access
 - Service to building must be considered
- Always looking at the back of buildings from parking – no front door
- Need more visitor parking/ better enforcement in every lot
- Usually tell visitors to ‘come to the flagpoles’
- Students become disoriented – ‘lose their cars’ in the parking lots
- Lanes are too narrow in parking lots
- Have enough parking spaces, but . . .
 - There is an imbalance between location and use areas



- Most people want to park on the east side
- Reallocating some classes to west side would help
- Parking for events takes up student spaces
- Business training competes with students for classrooms and parking spaces
- Need better vehicular circulation in parking areas
- Need Community Center for meeting space – perhaps on west side of campus
 - Would need to consider pedestrians crossing ‘main drag’ if a new building was built on the west side
- Need new ‘One-Stop-Shop’ building for all Student Services
 - Counseling, Disability Services, Registrar, Bursar, Financial Aid, Testing, Bookstore,
 - Could be open longer hours
 - See new student services building at Kilgore College
- Redesign of interior roads needed
- Library has an awkward entrance
 - No south entry
 - Ramp is dangerous
- Too many ‘temporary space’ needs popping up in Library
- Need more meeting spaces in Library – really only have 3 rooms
- Transient student body and technology changes make Library use different
- Security issues
 - Cameras needed throughout campus
 - Emergency phones/ call boxes needed
 - Panic buttons needed in Counseling Services – only one way in and out
 - Phones in rooms that dial police and A/V
 - Intercom system – for emergencies and dangerous weather situations
- No spaces for “group projects” – break out rooms
- No facilities for encouraging collaborative, contemporary learning
- Inadequate outdoor gathering spaces – covered spaces and gazebos would be useful
- Computer labs are scattered – fit into available spaces
- No space for adjunct faculty
 - There will be increasing use of adjunct faculty
 - Need flexible office space and separated student counseling room(s)
- Third Floor of HPE is dangerous – fire issues, dressing rooms, narrow stairs, only one elevator – ‘scary’
- Other life-safety issues with Counseling Center, Business building
- Need a traffic signal at main entry on Harwood
- Confusing entry near Wal-Mart – need signage
- Highway 26 entrance needs to be studied, very difficult to enter, too narrow, backs up
- District people could move out – NTAB
- BSS – Information Services and Academic Computing need to move downtown or to another building – BSS could be re-converted to classroom space
- Need more, larger classrooms – inadequate circulation space
- Classrooms lost to technology (special uses)



- Classroom furniture too small – individual desks not adequate for modern students and computer use
- Soundproof rooms – open plenums
- Need more office space
- Central Information Center – No point of contact, no information desk
- Need better signage throughout campus – existing is very confusing
- Student Center and Administration could ‘go away’
 - Student Center could be renovated for a different function
- Need a Visitor Center
- Can’t bring high school students onto campus for dual-enrollment courses – not enough classroom space – sending teachers out to high schools
- Need space for continuing education classroom space (35-40) students
- Need more space for distance learning program

The following reflects our understanding of the items discussed during the subject meeting. Please notify writer of any discrepancies within 10 days.
