



MEETING MINUTES

Project: Tarrant County College District Master Plan **No. of Attendees:** 24

Subject: Northwest – Faculty

Recorded By: Wendy Shabay and Bill Cotten

Date: 07-29-04

Location: Northwest Campus

Attendees: Bobbi Stringer, Cheryl Roberts, Shirley Gangwere, Vicky Gatewood, Judy Firmin, Natalie Johnson, Bob Glick, John Kidd, Toe Myint, Charles Lycan, Ken Griffin, Foster Walker, Bruce Elliott, M. J. Schusler, Jeff Miranda, Allison Randolph, Modesta Tollison, Cheryl Taylor West, Danelle Ellis, Linda Sechelski, Charley Riley, Janice Yoder Smith, Wendy Shabay, Bill Cotten

Comments:

- Need at least one additional entrance
- Lights and 2 turn lanes
- South A lot – most Faculty want more Faculty parking – will need more South parking
- Signage in parking lot noting visitor parking – Visitor – faculty on driveway
- Stop signs in parking lots
- Ditch bridge over
- *Need stop light on Marine Creek
- Concrete base at poles – Poles getting run over
- Crosswalk across from training center
- Take down old building signs
- Need kiosks
- No clearly designed entrance
- Mark
- Corridors with color coding as changing building
- Hard to find bookstore, registrar – Most used buildings
- Not really need visitors center – Most functions registrar, financial aid, etc. located fairly close together
- Visitor parking at front entrance
- Central information center/desk
- Encourage frequent signage



- Possible sights – Soccer field, Mesquite tree area, between main building and fire training, back parking lot
- Do not block view of lake
- Classrooms together
- Library by itself that can be locked separately and be open
- Science lab expand logically north toward horticulture
- Not enough science labs
- Need larger classrooms (50 students)
- Computer lab – need more computer labs
- Not enough faculty offices
- Adjunct faculty offices needed
- Need larger open computer labs – CLC open on weekends or until 10:00 p.m.
- Academic Classroom Buildings – classroom labs
- Need general classroom space
- Need a student area – cafeteria not a warm place
- Need more group study rooms in the library that are sound proof!
- Need a “hotspot” and break area for students
- Science labs with adequate prep rooms
- **Give teachers and staff a chance to put input and give thoughts for new buildings
- Lighting in buildings
- Need to go to key card
- Interior security gates that can lock certain others.
- Fire code issues throughout – no sprinklers or extinguishes in some areas
- Emergency lights
- Need PA system
- Security in classrooms – “Get the keys” notice to counselor???
- Administrator not on campus at all times
- *Police Dispatch
- Storage space for horticulture, science, biology, staff
- H/C parking and drop-off
- More outlets in offices
- Larger math testing area
- Larger desks in math testing

The following reflects our understanding of the items discussed during the subject meeting. Please notify writer of any discrepancies within 10 days.
