



MEETING MINUTES

Project: Tarrant County College District Master Plan **No. of Attendees:** 13

Subject: Southeast – Community Meeting

Recorded By: Wendy Shabay and Bill Cotten

Date: 07-26-04 7:30 a.m. – 8:45 a.m.

Location: Southeast Campus

Attendees: Manny Acuna, David Allen, Cheryl Brien-Warren, Doris Davis, Nadine Felix, Joe Havlik, Scott Kahl, Kenny Ordonez, John Ramon, Craig Richard, Dr. Judith Carrier, Bill Cotten, Wendy Shabay

Comments:

- Center for Workforce Preparedness in downtown Arlington – purpose is to ensure employers have clearinghouse for obtaining employees – matching training to business needs
 - Would like to see responsiveness to business community continue
 - Facilities need to accommodate the programs to help place students
- Five job fairs per year – 75 businesses – more space for job fare – having to limit employers
- Need more storage space for business related activities
- Need more classroom space
- Dedicated space for business services– perception of dedicated space to businesses, possibly with dedicate entry door
- built for 5,500 student enrollment – 8,500 student enrollment now
- New construction should be planned with future expansion in mind
- More activity space for events needed
- More Culinary Arts/ Dietary space needed
- Multi-purpose space that can be divided or opened into larger rooms with storage rooms and food service areas (warming kitchens) needed
- More classrooms
- More parking for visitors
- Safer parking at south side of campus for businesses and visitors
- Need another way into campus
- Intersections are very dangerous – traffic circulation is confusing
- Many areas of vehicular/ pedestrian conflict
- Inadequate signage at Hwy. 360
- Southeast Parkway at 360 – no crossover in thoroughfare plan – work with City of Arlington



- Signage to campus is desperately needed
- Directional/ wayfinding signage into building wings needed
- Wayfinding kiosks/ maps needed in front of each entry
- Campus map that shows entire campus
- Color code hallways
- New room numbers are very confusing
- Semi Conductor lab is a good marketing tool
- Glass walls that view into labs would provide a good marketing opportunity
 - Perhaps Library walls that view into labs, but would have to be soundproof
 - “Show and Tell” rooms to provide businesses and high school students the opportunity to view what is happening in labs is a great way to market
- Integrated conference center with multi-purpose break-out rooms
- An obvious entrance for business – “Business Center” or “Conference Center”
- Career Placement Center
 - could be 4-5 times larger
 - could be expanded/ integrated with Business Center with exclusive entrance – about size of conference room or a little larger
 - should be near entry on first floor
- Cafeteria is too small for many activities
- Sound problem with cafeteria/meeting space
- Students spaces are too space and inadequate for students to gather informally
- Bistro is nice but too small
- Southeast Campus could be as many as 25,000 students...be sure to look to the future and prepare for future growth

The following reflects our understanding of the items discussed during the subject meeting. Please notify writer of any discrepancies within 10 days.
